

CITY OF MILL VALLEY
EMERGENCY PREPAREDNESS COMMISSION
MEETING MINUTES
January 13, 2022

Members Present:

Michelle Godard Terrell, Max Perrey, Christie Coleman, Brian Jolda, Ashly Raveche
Absent: Victoria Lim
Staff: Chief Welch and Elaine Wilkinson, NRG Coordinator

Call to Order:

Meeting called to Order @ 6:34 pm

Public Open Time:

No Comments

Agenda Order Changes:

City staff to the front of the meeting
Motion by Terrell
2nd by Jolda
Motion Carried

City Staff Reports:

Fire and Law Chiefs Report

- Winter storm preparation –
- LE, FD, and DPW have done significant work to prepare for flooding response.
- The County Emergency Operations Plan (CEOP), published by the Town of Tiburon, is an interim step towards a Marin County-wide CEOP with community and special district annexes to address local factors.
- Fire Season update – nothing to report
- MWPA Update (Commissioner Perrey) – Sitting on the Citizens Oversight Committee. One year in the books, the annual report is being developed to ensure that funding is being spent appropriately.
- CERT – Countywide Disaster Preparedness Coordinator – no applicants went forward. New recruitment is underway.
- NRG Coordinator – Presentation.

NRG – Presentation:

- Our NRG Coordinator, Ms. Elaine Wilkinson, made a presentation titled “Southern Marin NRG Roadshow 2022”. This was the third run of the presentation before presenting it to all the different stakeholders that contributed to creating and funding the NRG Coordinator position and sharing it with the residents that we want to attract to participate in the program. The NRG

presentation is an overview of. Ms. Wilkinson's activities since she took the position at the end of October, her observations and plans to the end of the year.

Elements of the presentations were:

- The key to disaster survival is mutual aid between friends and neighbors. They provide assistance above and beyond what the government agencies can do, especially in large-scale disasters.
- What does it mean to be prepared and resilient? First, advance preparedness for residents to be more self-sufficient and connected with their neighbors.
- Comparison between traditional and community resilience-focused disaster preparedness approaches.
- A list of our current community assets, including public agencies, civil organizations, and other local organizations.
- Overview of community challenges-geography, types of structures, types of disaster events, etc. The biggest challenge is community apathy.
- What has been achieved so far as NRG coverage and capabilities? We need to focus on the areas that have no or little engagement. One concern is that existing volunteers are aging, we need the next generation.
- Challenges we face – Covid, community apathy, funding, volunteer exhaustion. Ideas on how to counter these (COVID situation is getting better, education, grants, appreciating volunteers)
- Plan to build out the three C's
- Cost - Ms. Wilkinson and Chief Welch had a great conversation with Supervisor Moulton-Peters about funding for Marin City. There will be a supervisor's grant submitted in the next few weeks. The Homeland Security Grant Program request is going to be presented Thursday. If we get approved, the funds from this will be available in 12 months.
- Chiefs to children program – integrating the FD into the NRG to bring children into the fold. We know that when children come, the parents will follow.
- Communication - Ms. Wilkinson thanked Ms. Omoomy for her communication efforts tailored to the NRG topic. She mentioned the Mill Valley NRG website and ideas for static communication – community notice boards. Ms. Wilkinson shared a calendar of events on the Scott Valley NRG web page and suggested we have something similar for the whole area that she covers.
- Collaboration – between CERTS and NRG. Increase coverage and eliminate duplication of efforts.
- Progress so far - Marin City CERT, positive response from volunteers, positive response to communications; pending funding applications, post time change drill survey.
- How can the Mill Valley EPC help?
- Advocate - When the EPC participates with the community, support is appreciated.
- Connect – Assist Ms. Wilkinson if she needs to connect with any officials or agencies where she does not have established contact.
- EPC Feedback:
 - Commissioner Coleman identified a need within her neighborhood.

- Commissioner Raveche – Bridging skills and activities between NRG’s and CERT’s is an excellent step and being done in Central Marin.
- For questions, email nrg@smfd.org
- Commissioner Perrey – Questioned regarding businesses fit into the NRG program. Work is desired with the Chamber to bring them into the fold and connect. The result is an education piece for business employees.

Approval of the December meeting Minutes:

Motion to approve: Commissioner Jolda
 Second: Raveche

Old Business:

- COVID-19 update:
 - Last month the Omicron variant – the fastest moving virus ever recorded
 - 16,000 Cases in Marin over 23 months
 - 5,000 new cases in the last month only PCR tests
 - Noted a steep rise of cases in CA, over 100,000 cases per day
 - In Marin, 523 new cases today
 - Omicron – less likely for hospitalizations
 - 2 Deaths in the last month
 - 15 current people in the hospital, with 3 in the ICU
 - California has the highest rate of vaccination
 - Unvaccinated rates
 - The unvaccinated population are 2 x more likely to be infected
 - The unvaccinated population are 7 x more likely to be hospitalized
 - The unvaccinated population are 24 x more likely to die
 - 94% of the eligible population are vaccinated
 - Reaching a plateau: wastewater evaluation demonstrates that the disease
 - Health Dept. recommending all members 12 and up to get boosters
 - 52% of Marin’s eligible population has been boosted
 - Quarantining has been reduced to 5 days with testing
 - Commissioner Raveche – thanks for your work to keep the Commission informed.
- Upcoming Southern Marin Disaster Council (January 20, 2022)
 - Cary – MMWD – overview of the drought with current thinking about next summer
 - NRG Presentation
 - Commissioner Raveche developed good Neighbor Guide
 - Chief Welch to give an update as well
- Review of the latest draft of Southern Marin’s Good Neighbor Guide (GNG)
 - Disbursement and use of the GNG for visitors and short-term rentals.
 - The credit belongs to the EPC
 - Beatification belongs to SMFD Communications Coordinator.

- We are looking for Mill Valley City Council to approve and spread beyond to Marin County.
- Changes discussed:
 - CRA locations to the areas
 - Change to management or manager.
 - Some formatting issues
 - In the header – “for visitors,” clarifying that this is for the visitors.
 - QR code for CRA locations.
 - Other spacing and formatting issues
 - Minimize the white spacing – keep the formatting the same.
 - Document to be included in the report to Mill Valley CC.
- Motion to approve the Good neighbor guide: Commissioner Raveche
- 2nd Perrey.

New Business:

- EPC commission vacancies and nomination of officers for 2022-23
 - Four Vacancies to be interviewed in the coming weeks.
 - Three incumbents have re-applied.
 - Conversation continued.
 - Nominations:
 - Max Perrey for Chair
 - Christie Coleman for Vice-Chair
 - Motion to vote for the slate
 - Motion Michelle Godard Terrell
 - 2nd Raveche
 - Vote Carried.
 - Thanks to the outgoing Chair Terrell
 - Question regarding term limits.
 - Question: Why do we have a residency requirement:
 - Registered voter?
 - Rules: 5 residents in the City boundaries with two located within the School District
 - Additional work to occur at future meetings. Evaluate opportunities to the municipal code. Commissioner Raveche to follow up with Seth Allingham regarding opportunities.
 - Review of Draft 2021 Annual Report for City Council (feedback)
 - Edits are due by Tuesday next week.
 - Graphic changes encouraged regarding the drought
 - Make an emergency plan information to be followed up by Commissioner Max Perrey
 - EPC Recommendations
 - 2022 goal addition - Continued support for NRG support within Mill Valley

- Discussion ensued.
- Subcommittee Reports:
 - Finance (Jolda):
 - Nothing to report.
 - Communications (Terrell/Lim):
 - Report on social media – Tweeted 19 times with 5000 views.
 - Facebook 19 posts with 1000 views.
 - NRG/CERT (Terrell/Perrey/Raveche):
 - Tam High CERTS are graduating this June
 - Marin City youth training as CERT
 - Work on Warner Canyon NRG formation.
 - Equity (Perrey/Raveche):
 - Tuesday, January 20, will put on a webinar regarding the CIE between non-profits with an anti-racist lens.
 - Southern Marin Disaster Council (Terrell/Perrey):
 - Previously covered in the meeting.
 - Evacuation Drill Planning (Coleman/Jolda/Terrell):
 - The Mayor wants to convene a task force to evaluate.
 - Upcoming meetings to discuss the light and fast evacuation drills.
 - Community Partnerships (Terrell/Raveche):
 - Nothing to report
 - Question about EPC attending Chamber events.
 - Website Update (Coleman/Lim):
 - Project complete – Committee to follow-up on broken links.
 - The annual report needs to be updated
 - Trifold is the older version.
 - NRG@smfd.org
 - Change the EPC email to the Fire@cityofmillvalley.org

Commissioners Reports

- Jolda: Discussion regarding the devastating Marshall Fire and emergency communications. Discussion followed.

Meeting closed 8:16 pm