



LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
MARCH 10, 2022

CALL TO ORDER — 7:03PM

IN ATTENDANCE — Staff: Anji Brenner, City Librarian; Kristen Clark, Library Operations Manager. Board of Trustee members: Janice Prochaska (Chair) George Rodericks (Vice-Chair) Halicue Hanna, Joyce Kleiner.

CORRESPONDENCE BOARD ANNOUNCEMENTS — None

APPROVAL OF FEBRUARY 10, 2022 MINUTES (Held virtually via Zoom) — Approved

CITY LIBRARIAN'S REPORT

1. Recruiting is ongoing for Head of Adult Services, as well as a part-time library assistant.
2. Friends of the Library is preparing to do a big membership campaign; the library is helping with that efforts. Campaign hard-launch is April 3, which is the beginning of National Library Week.

NEW BUSINESS

1. Elections
 - a. Elections were held for 2022-2023 Library Board of Trustees Chairperson and Vice-chairperson. Nominated and elected were:
 - Janice Prochaska as Chairperson,
 - George Rodericks as Vice-chairperson.
2. Censorship Policy
 - a. Censorship efforts around the country have been increasing, warranting a renewed focus on library policies on the subject. Anji Brenner recently attended a webinar on censorship and related library policies. Take-aways included:
 - A consensus that the Mill Valley Library's Collection Development Policy (last revised on May 26, 1992) needed updating. (Copy of current policy provided to Board.)
 - Request for Reconsideration form also needs updating. It was recommended that the we use the American Library Association's (ALA) template. A link to ALA Bill of Rights was provided to the Board.
 - Ongoing training of staff on handling concerns of library patrons, which includes providing patrons voicing concerns with a Request for Reconsideration form to fill out before going forward with any review or action.
 - b. Anji will return next month with proposed changes after consulting with staff and reviewing ALA guidelines.

3. Report on City Council Presentation

- a. Staff Report was submitted ten days in advance to the City Council.
- b. The report was presented by Anji Brenner (City Librarian); and Janice Prochaska, Library Board of Trustees Chairperson. Topics included:
 - Collaboration with other city committees, including the Parks & Recreation Department.
 - Gratitude expressed to library staff for their hard work during the past year as they cope with the on-going challenges of providing services during a difficult time (an ongoing pandemic).
 - Thanks from Anji to the Board of Trustees for their guidance during the pandemic.
 - Presentation by Janice on how we were in the midst of a strategic five-year plan when pandemic hit, and had to switch to one-year plans.
 - Questions from City Council on details of collaborations with the Parks & Recreation Department, and when we can start having more in-person events at the library, particularly after-hours events.

OLD BUSINESS

1. Update on Re-opening

- a. Results of a survey indicate no clear direction regarding future library hours. Seems to be equal parts more evening hours and morning hours.
- b. Moving weekend hours up would require cutting back hours elsewhere to maintain 61 hours per week.
- c. Wi-fi in plaza is likely to be operating at the plaza in the next three weeks.

2. Progression One-Year Work Plan for 2021/2022

- a. ZIP books project (grant from California State Library): Fulfillment requests for book not in our collection delivered direct from Amazon then returned to the library has generated 65 requests so far.
- b. Pop-up story times will start this summer. This is an example of collaboration with the Mill Valley Parks & Recreation Department.
- c. Saturday story time in the library in the children's room (in person) is beginning.
- d. City Read" beginning of April. The book is *Finding the Mother Tree*, by Suzanne Simard. This choice is made to inspire discussion topics such as climate change and the history of lumber milling. Will be a collaboration with ecology organizations and the Mill Valley Parks & Recreation Department.
- e. Radio Frequency Identification (RFID) is almost done. Friends of the Library is supporting tagging and book purchases.
- f. Starting to invite back the boards that traditionally meet in-person at the library; next step will be to move on to smaller groups like book clubs, language clubs, etc.
- g. Staff discussions/input is continuing regarding reopening plan.

AGENDA SETTING FOR NEXT MEETING (April 14, 2022, in-person)

1. Censorship policy and proposed updates
2. One-year plan vs strategic plan

ADJOURNMENT — 8:00PM